



**Beta Alpha Psi**  
**Delta Theta Chapter**  
**Members Handbook**



## About Us

### **Purpose**

The purpose of Beta Alpha Psi is to:

- recognize outstanding academic achievements in the field of accounting, finance, and information systems;
- promote the study and practice of professional fields related to these disciplines;
  - provide opportunities for self-development and association among members and practicing financial professionals;
  - encourage a sense of ethical, social, and public responsibilities

### **Vision**

Beta Alpha Psi will shape the financial and business information professions by developing members into ethical, professional, and confident leaders.

### **Mission**

The mission of Beta Alpha Psi, the premier international honor and service organization for financial and business information students and professionals, is to inspire and support excellence by:

- encouraging the study and practice of accountancy, finance, and information systems;
- providing opportunities for service, professional development, and interaction among members and financial professionals; and
- fostering lifelong ethical, social, and public responsibilities.



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# Honor Pledge

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*I pledge to maintain a high level of respect and integrity as a member representing Beta Alpha Psi Delta Theta Chapter at Shidler College of Business, the University of Hawaii at Manoa. I understand and will uphold the Honor Code in letter and spirit. I will follow the University of Hawaii's Honor Code and will avoid having complicity with those who violate the Honor Code. I will encourage fellow members who commit honor offenses to acknowledge such offenses to their professor or the Honor Counsel. I make this pledge in the spirit of honor and trust.*

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## Eligibility Requirements

### Undergraduate Students

- A. Degree-seeking undergraduate students at the University of Hawaii shall be eligible for student candidacy if they meet the following requirements:
  - a. Have been accepted into the Shidler College of Business, including direct-admit program (DAP) underclassmen.
  - b. Have declared a concentration in accounting or have indicated the intent to do so.
  - c. Have attained a cumulative AND upper-division accounting grade point average of at least 3.0. Grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included. DAP students in their first semester are waived from this requirement. Students currently enrolled in ACC 321 are waived from the upper-division accounting GPA requirement.
  - d. Have maintained a cumulative AND upper-division accounting grade point average of at least 3.0, or a cumulative AND



upper-division accounting grade point average of 3.3 calculated using the last 30 semester hours. Grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included.

- e. Have sufficient semesters remaining at the University of Hawaii as an undergraduate to complete the candidate requirements.
- f. Continuing candidates must have met minimum participation requirements in the previous semester.

B. Degree-seeking undergraduate students at the University of Hawaii shall be eligible for student membership after they:

- a. Have met candidacy requirements
- b. Have declared a concentration in accounting
- c. Have completed one and one-half years of collegiate courses and at least one upper-division accounting course beyond the introductory level. The upper-division accounting course must have been taken at the University of Hawaii.
- d. Have attained a cumulative AND upper-division accounting grade point average of at least 3.0. Grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included. DAP students in their first semester are waived from this requirement. Students currently enrolled in ACC 321 are waived from the upper-division accounting GPA requirement.
- e. Have maintained a cumulative AND upper-division accounting grade point average of at least 3.0, or a cumulative AND upper-division accounting grade point average of 3.3 calculated using the last 30 semester hours. Grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included.
- f. Have at least one semester remaining before graduation to participate as a student member.



## Graduate Students

- C. Degree-seeking graduate students at the University of Hawaii shall be eligible for student candidacy if they meet the following requirements:
- a. Have obtained a bachelor's degree.
  - b. Have been accepted into the Master of Accounting Program.
  - c. Have attained and maintained a graduate cumulative grade point average of 3.2. Graduate students in their first semester in the Master of Accounting Program may elect to qualify as student candidates under undergraduate candidate requirements if their undergraduate degree was in accounting. Grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included.
  - d. Have sufficient semesters remaining at the University of Hawaii as an undergraduate to complete the candidate requirements.
  - e. Continuing candidates must have met minimum participation requirements in the previous semester.
- D. Degree-seeking graduate students at the University of Hawaii shall be eligible for student membership after they:
- a. Have met candidacy requirements.
  - b. Have attained a graduate accounting GPA of 3.2 and graduate cumulative GPA of 3.2. For purposes of this section, graduate accounting GPA includes all upper-division accounting courses being used to satisfy the Master of Accounting degree.
  - c. Have at least one semester remaining before graduation to participate as a student member.



# Initiation Requirements

## Student Candidate

- A. Have the right to vote in elections and special meetings called for the consideration of by-law amendments or expulsion of members or officers.
- B. Are required to be members of committees, and may serve as committee coordinator or as officers after their first semester of candidacy
- C. Should attend meetings, seminars, and functions.
- D. In order to become Student Members, candidates must attend and participate in a specified number of events, pay dues and participate in fundraising until they meet the requirements for Student membership and are initiated into Beta Alpha Psi. Specific requirements are set by the Executive Board at the beginning of each candidacy period.
- E. In order to become Student Members, candidates must be present for the initiation ceremony where the official initiation is performed. Initiation in absentia will not be permitted under any circumstances.

## Student Member

- A. Have the right to vote in elections and special meetings called for the consideration of by-law amendments or expulsion of members or officers.
- B. Should attend meetings, seminars, and functions.
- C. Are required to be a committee coordinator or officer the semester after they are initiated. They have the right to be members of committees and serve as committee coordinator or officers in any subsequent semesters.
- D. In order to be active members, Student Members must attend and participate in a specified number of events, pay dues and participate in fundraising as determined by the Executive Board at the beginning of the semester.

## Faculty Members

- A. Have the right to vote.
- B. Should attend meetings, seminars, and functions.



## PROFESSIONALISM POLICY!

### Strike #1

Member will receive a verbal warning and an official email stating the reason of a strike.

### Strike #2

Member will receive an official email stating the reason of a strike.  
Member must make up for the event that they received a strike for.

### Strike #3

Member will receive an official email stating reason of a strike.  
Member will not be allowed to attend any additional events on behalf of BAP for the remainder of the semester.  
Entire semester will not be counted towards candidacy requirements.





## Situations that results a strike:

- Arriving late (even with letting an EB and/or Coordinator in-charge know)
- Signing up and not showing up on an event
- Not following proper dress code and attire
- Behaving inappropriately in events (professional and community service)
- Showing public display of affection in events
- Canceling an event after 24 hours after the final list has been sent.
- Leaving an event before dismissal and without an EB Member's approval

## Expulsion of Members

Expulsion of Student Members will be determined according to the procedures established in Beta Alpha Psi National Constitution and Bylaws.

## Cost Breakdown

### Mandatory Fees & Fundraising Quota

<b>National Fee (one-time)</b>	<b>\$75</b>
<b>Chapter Fee</b>	<b>\$40</b>
<b>Fundraising</b>	<b>\$50</b>



### **Activities Covered by Chapter Fee and Fundraising**





- Lifetime National Membership
- General Meetings
- Professional Events
  - Professional Interactions
  - Office Tours
  - Workshops
  - Mock Interview
  - Problem Solving Seminar
- BAP Gathering
- BAP Banquet (partial)

### **Extra Cost**

T-shirt (Optional)	\$15
Socials (Optional)	Tentative
BAP Banquet	\$20



## Contact Us:

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