



**Beta Alpha Psi**  
**Delta Theta Chapter**  
**Member's Handbook**



## About Us

### **Purpose**

The purpose of Beta Alpha Psi is to:

- recognize outstanding academic achievements in the field of accounting, finance, and information systems;
- promote the study and practice of professional fields related to these disciplines;
- provide opportunities for self-development and association among members and practicing financial professionals;
- encourage a sense of ethical, social, and public responsibilities

### **VISION**

Beta Alpha Psi will shape the financial and business information professions by developing members into ethical, professional, and confident leaders.

### **MISSION**

The mission of Beta Alpha Psi, the premier international honor and service organization for financial and business information students and professionals, is to inspire and support excellence by:

- encouraging the study and practice of accountancy, finance, and information systems;
- providing opportunities for service, professional development, and interaction among members and financial professionals; and
- fostering lifelong ethical, social, and public responsibilities.



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## Honor Pledge

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*I, pledge to maintain a high level of respect and integrity as a member representing Beta Alpha Psi Delta Theta Chapter at Shidler College of Business, the University of Hawaii at Manoa. I understand and will uphold the Honor Code in letter and spirit. I will follow the University of Hawaii's Honor Code and will avoid having complicity with those who violate the Honor Code. I will encourage fellow members who commit honor offenses to acknowledge such offenses to their professor or the Honor Counsel. I make this pledge in the spirit of honor and trust.*

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## Eligibility Requirements

### Undergraduate Students

- A. Degree-seeking undergraduate students at the University of Hawaii shall be eligible for student associate membership if they meet the following requirements:
- a. Have declared a concentration in accounting.
  - b. Have completed two years (60 credits) of collegiate business and non-business courses but have not completed an upper division accounting course.
  - c. Are currently enrolled in at least one upper division accounting course.
  - d. Have attained a grade point average in ACC201 and ACC202 of at least 3.2 and a cumulative grade point average of at least 3.2. Cumulative grade point averages shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included.
  - e. Have at least two semesters remaining at the University of Hawaii as an undergraduate after their associate semester.



- f. Have not previously been an associate.
- B. Degree-seeking undergraduate students at the University of Hawaii shall be eligible for student candidate membership if they meet the following requirements:
- a. Have declared a concentration in accounting.
  - b. Have completed, in addition to two years (60 credits) of collegiate business and nonbusiness courses, at least one upper division accounting course (for transfer students, the upper-level accounting course must have been taken at the University of Hawaii).
  - c. Have attained a cumulative grade average in upper-level accounting courses of at least 3.0.
  - d. Have attained a grade point average in accounting (including ACC 201/202) of at least 3.2 and a cumulative grade point average of at least 3.2; or attained an accounting (including ACC 201/202) GPA of 3.5 and a cumulative GPA of 3.0; or attained an upper-division accounting GPA of 3.2 and a cumulative GPA of 3.4 calculated using the last 30 semester hours. Cumulative grade point average shall be computed using all grades earned (including repeated courses) and without rounding. Transfer credits shall be included.
  - e. Have at least two semesters remaining at the University of Hawaii as an undergraduate to complete the candidate requirements.

### **Graduate Students**

- C. Degree-seeking graduate students at the University of Hawaii shall be eligible for student associate membership if they meet the following requirements:
- a. Have been accepted into the Master of Accounting Program.
  - b. Are entering their first semester into the Master of Accounting Program
  - c. Have at least two semesters remaining at the University of Hawaii as a graduate student after their associate semester.



- d. Have obtained a bachelor's degree.
- e. Have not previously been an associate

D. Degree-seeking graduate students at the University of Hawaii shall be eligible for student candidate membership if they meet the following requirements:

- a. Have been accepted into the Master of Accounting Program.
- b. Have attained a graduate accounting GPA of 3.2 and graduate cumulative GPA of 3.2. Graduate students initiating in their first semester in the Master of Accounting Program may elect to qualify under undergraduate candidate requirements. For purposes of this section, graduate accounting GPA includes all upper-division accounting courses being used to satisfy the Master of Accounting degree.
- c. Have obtained a bachelor's degree.
- d. Have at least two semesters remaining at the University of Hawaii as a graduate student to complete the candidate requirements.

## **Initiation Requirements**

### **Student Associate**

- A. May become members of committees but may not serve as committee coordinator or as officers.
- B. Should attend meetings, seminars, and functions.
- C. Student Associates must attend and participate in a specified number of events, pay dues and participate in fundraising as determined by the Executive Board at the beginning of the semester.



### **Student Candidate**

- A. Are required to be members of committees, and may serve as committee coordinator or as officers in their second semester of membership (as either an associate or candidate)
- B. Should attend meetings, seminars, and functions.
- C. In order to become Student Members, candidates must attend and participate in a specified number of events, pay dues and participate in fundraising for two semesters. Specific requirements are set by the Executive Board at the beginning of each semester.
- D. In order to become Student Members, candidates must be present for the initiation ceremony where the official initiation is performed. Initiation in absentia will not be permitted under any circumstances.

### **Student Member**

- A. Should attend meetings, seminars, and functions.
- B. Have the right to be members of committees and serve as committee coordinator or officers.
- C. In order to be active members, Student Members must attend and participate in a specified number of events, pay dues and participate in fundraising as determined by the Executive Board at the beginning of the semester.

### **Faculty Members**

- A. Have the right to vote.
- B. Should attend meetings, seminars, and functions.



## Professionalism Policy

### Strike #1

- Member will receive a verbal warning
- Official email stating the reason for a strike

### Strike #2

- Member will receive an official email stating the reason of a strike
- Member must make up an event that corresponds to the event with a strike

### Strike #3

- Member will receive an official email stating the reason of a strike
- Associate will not be considered as a member
- Candidates will repeat the respective semester
- 3+ members won't be recognized as a member for that semester.





## Situations that results a strike:

- Arriving more than 10 minutes late without letting an EB and/or Coordinator in-charge know
- Signing up and not showing up on an event
- Not following proper dress code and attire
- Behaving inappropriately in events (professional and community service)
- Showing public display of affection in events
- Canceling an event after the final list.
- Leaving an event before dismissal and without an EB Member's approval

## Expulsion of Members

Expulsion of Student Members will be determined according to the procedures established in Beta Alpha Psi National Constitution and Bylaws.

## Cost Breakdown

### Mandatory Fees & Fundraising Quota

<b>National Fee (one-time)</b>	<b>Waived \$75</b>
<b>Chapter Fee</b>	
Associates	<b>Reduced to \$40</b>
Candidates	<b>Reduced to \$50</b>
Members	<b>Reduced to \$40</b>
<b>Fundraising</b>	
Associates	<b>Waived \$40</b>
Candidates	<b>Waived \$60</b>
Members	<b>Waived \$40</b>



## **Activities Covered by Chapter Fee and Fundraising**





- Lifetime National Membership
- General Meetings
- Professional Events
  - Professional Interactions
  - Office Tours
  - Workshops
  - Mock Interview
  - Problem Solving Seminar
- BAP Gathering
- BAP Banquet (partial)

## **Extra Cost**

T-shirt	\$10
HAPA Students Night	\$13
Socials (Optional)	Tentative
BAP Banquet	\$20



## Contact Us:

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